

**YA GOVT COLLEGE FOR WOMEN,
CHIRALA, PRAKSAM (DIST)**

Annual Quality Assurance Report



(AQAR)::2015-16

SUBMITTED TO:

NATIONAL ASSESSMENT & ASSESSMENT COUNCIL,

BANGALORE

Part – A

AQAR for the year

2015-16

I.Details of the Institution

1.1. Name of the Institution

YA Govt. College for Women

1.2. Address Line 1

Near Municipal Office

Address Line 2

Beside Fire Station

City/Town

Chirala

State

Andhra Pradesh

Pin Code

523 155

Institution e-mail address

gdcwchirala@gmail.com

Contact Nos.

Principal: 9440943059
IQAC Co-Ord: 9440440544

Name of the Head of the Institution:

Dr. Ch. Ramanamma

Tel. No. with STD Code:

08594-232204

Mobile:

9440943059

Name of the IQAC Co-ordinator:

Dr. C. Nageswara Rao

Mobile:

9440440544

IQAC e-mail address:

cnrao.physics@gmail.com

1.3.NAAC Track ID

OR

1.4.NAAC Executive Committee No. &Date:

EC/62/RAR/065, dated January 5th, 2013

1.5. Website address:

www.yagdcwchirala.com

Web-link of the AQAR:

1.6. Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	72%	2005,Jan.	2010 Feb.
2	2 nd Cycle	B	2.71	2013,Jan.	2018 Jan.

1.7. Date of Establishment of IQAC:DD/MM/YYYY

9/9/2015

1.8. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR 2013-14 (17/12/2018)

ii. AQAR 2014-15 (19/12/2018)

1.9. Institutional Status

University	<input type="checkbox"/>	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Autonomous college of UGC		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Regulatory Agency approved Institution		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				

(eg.: AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input type="checkbox"/>	UGC 12B	<input type="checkbox"/>
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		<input type="checkbox"/>

1.10. Type of Faculty/Programme

Arts	<input type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input type="checkbox"/>	Law	<input type="checkbox"/>	PEI(PhyEdn)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		<input type="checkbox"/>
Others(Specify)	<input type="text"/>								

1.11. Name of the Affiliating University (for the Colleges)

Acharya Nagarjuna University, Guntur

1.12. Specialstatus conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

No

UGC-Special Assistance Programme DST-FIST

No

UGC-Innovative PG programmes

No

Any other(*Specify*)

No

UGC-COP Programmes

Yes

2.IQACComposition and Activities

2.1.No. of Teachers

4

2.2. No. of Administrative/Technical staff

1

2.3. No. of students

2

2.4. No. of Management representatives

-

2.5. No. of Alumni

1

2. 6.No. of any other stakeholder and
community representatives

0

2.7. No. of Employers/ Industrialists

0

2.8. No. of other External Experts

0

2.9. Total No. of members

08

2.10. No. of IQAC meetings held

3

2.11. No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Alumni Others

2.12. Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13. Seminars and Conferences (only quality related) NIL

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos' International National State Institution Level

(ii) Themes

2.14. Significant Activities and contributions made by IQAC

- Encouraged teachers & students to prepare study projects
- Encouraged the faculty to apply for Research Projects & Present papers in the International and National seminars.
- MOUs with several Academic institutions and Industries
- Published institutional magazine "Spoorthi" for the year
- Conducted District level Cultural and Literary events for Govt. Degree Colleges under the program "Yuvatharangam" organised by the CCE, Govt. of AP
- Encouraged teachers to initiate innovative practices
- Organised placement drives under JKC
- Sent assessment report for grading to NIRF
- Encouraged the departments to observe and organise nationally and internationally significant days
- Helped teachers to prepare API scores and upload the same into CCE website
- Prepared the departments to face the academic audit to be held by CCE
- Prepared a hand book on "Best Practices" of the college
- Encouraged the staff to conduct curriculum enrichment programs such as certificate courses and value added programs
- Encouraged staff to research papers, publish books etc
- Encouraged the staff to strengthen Environmental projects for Green Campus
-

2.15. Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year [Annexure 1 from Academic Calendar]

Plan of Action	Achievements
1. <i>to work out strategies for intake of students into first year</i>	1. by advertising and visiting nearby villages a better intake of students into first year was possible
2. <i>To conduct curriculum enrichment programs like certificate courses, value added courses etc</i>	2. conducted as many as 10 certificate and value added programs keeping in mind the student requirements
3. <i>to prepare Prospectus and institutional academic calendar</i>	3. prepared prospectus and academic calendar for the current year
4. <i>to prepare college magazine for this year</i>	4. prepared ' Spoorthi ' the college magazine
5. <i>to hold Internal Academic Audit and monitor the preparation of academic records</i>	5. conducted internal academic audit and monitored the preparation of academic records by teachers
6. <i>to make a continuous evaluation of students' progress by formative and summative testing</i>	6. held three/four unit tests, quarterly, half-yearly and pre-final examination for continuous evaluation
7. <i>to hold meetings with alumni and parents and plan for construction of an open auditorium</i>	7. held meetings with alumni three times and was able to raise funds for open auditorium
8. <i>to help teachers in self-assessment and preparation Academic Performance Indicators</i>	8. helped teachers in self-assessment and preparation of API data sheets
9. <i>to plan for Golden Jubilee of the College</i>	9. planned for celebration of Golden Jubilee in 2016-17
10. <i>to strengthen women empowerment cell and career guidance cell</i>	10. Local Rotary & Lions clubs donated sewing and embroidery machines and training was started for tailoring , embroidery, Painting
11. <i>to strengthen institutional social responsibility programs</i>	11. NSS held one ten day camp and many social sensitising and awareness camps
12. <i>to launch institutional website</i>	12. Launched college website ' www.gdcwchirala.com '
13. <i>to conduct student workshops within the campus</i>	13. Held one two day work shop by Dept. of English for final year students

14. to work for an eco-friendly campus by plantation	14. Plantation was taken up for campus beautification
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* Attach the Academic Calendar of the year as Annexure.

2.16. Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

Action Plan implemented as shown in 2.14 table above

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	3	0	5	0
PG Diploma	0	0	0	0
Advanced Diploma	1	0	0	1
Diploma	1	0	0	1
Certificate	1	1	0	1
Others	0	5	0	0
Total	5	6	5	3
Interdisciplinary	--	--	---	---
Innovative	---	---	---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	07
Trimester	00
Annual	08

1.3 Feedback from stakeholders*

Alumni

Parents

Employers

Students

(On all aspects)

Mode of feedback: Online

Manual

Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, semester system has been introduced under Choice Based Credit pattern for first year

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, Botany, one post is filled with a regular teacher

Criterion – II

2. Teaching, Learning and Evaluation

Total	Asst. Professors	Associate Professors	Professor s	Others
23	19	0	0	04

2.1 Total No. of permanent faculty

2.2.No. of permanent faculty with Ph.D.

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
19	11	0	0	0	0	0	0	19	11

2.3.No. of Faculty Positions Recruited (R) and Vacant(V) during the year

2.4.No. of Guest and Visiting faculty and Temporary faculty

4	0	3
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2.5. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	-	16	-
Presented papers	5	12	-
Resource Persons	-	-	-

2.6. Innovative processes adopted by the institution in Teaching and Learning:

Using LCD projections in e-class room, power point presentations, computer systems, AV Aids, DVD Players, downloaded lessons from internet, newspaper clippings, Virtual Labs etc.

2.7. Total No. of actual teaching days
During this academic year

188

2.8. Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As prescribed by Acharya Nagarjuna University

2.9. No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	0	0
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2.10. Average percentage of attendance of students

80%

2.11. Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	22	00	54.5%	32%	00	83%
BCOM	37	2.7%	62%	27%	00	92%
BSC	63	17.4%	41.2%	17.4%	00	76%

2.12. How does IQAC Contribute/Monitor/evaluate the Teaching & Learning processes?

1. By obtaining feedback on teachers from students.
2. By verifying the academic records of the teachers
3. By conducting home examinations for students
4. By arranging remedial classes for slow learners
5. By supervising student seminars, study projects, discussions etc.

2.13. Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programs</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Program	One lecturer from Dept. of Mathematics doing Ph. D
HRD program	One lecturer from Dept. of English
Orientation programs	5
Faculty exchange program	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	Four teachers attended three day workshops for TISS-JKC training
Others	-

2.14. Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	6	0	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

<ul style="list-style-type: none"> ● Advising teachers to help students prepare study projects ● Guiding teachers to publish papers in research magazines and journals ● Suggesting to teachers to participate and present research papers in national and international seminars and workshops ● Monitoring the faculty to apply MRP and National Seminars ● Suggesting about various research grants available at UGC as well as other funding agencies
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3.2. Details regarding major projects

	Completed	On-going	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3. Details regarding minor projects

	Completed	On-going	Sanctioned	Submitted
Number	1	One in Physics	3,91,000	Going to submit by 4.4.16
Outlay in Rs. Lakhs	0	0	0	0

3.4. Details on research publications (from Dept. of Physics)

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals	2		
Conference proceedings			

3.5.Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	2015-16	UGC	4,10,000	3,91,000
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects <i>(other than compulsory by the University)</i>	0	0	0	0
Any other(Specify)	0	0	0	0
Total			0	0

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from NIL

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges: NIL
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10.Revenue generated through consultancy

3.11. No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number	----	-	---	--	---
Sponsoring agencies	--	--	--	--	--

3.12. No. of faculty served as experts, chairpersons or resource persons

3.13. No. of collaboration: International National Any other

3.14. No. of linkages created during this year

3.15. Total budget for research for current year in lakhs: 0.76 lakhs

From funding agency From Management of University/College

Total

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.16. No. of patents received this year

3.17.No. of research awards/ recognition received by faculty and research fellows

Total	International	National	State	University	Dist	College
3	0	1	1	0	1	0

Of the institute in the year

3.18.No. of faculty from the Institution who are Ph.D. Guides and students registered under them

0

3.19. No. of Ph.D. awarded by faculty from the Institution

NIL

3.21. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF --- SRF --- Project Fellows --- Any other --

3.21.No. of students Participated in NSS events:

University level 01 State level --
National level -- International level --

3.22. No.of students participated in NCC events:

University level -- State level --
National level -- International level --

3.23. No. of Awards won in NSS:

University level -- State level --
National level -- International level --

3.24. No. of Awards won in NCC:

University level -- State level --
National level -- International level --

3.25. No. of Extension activities organized

University forum 0 College forum 6
NCC 0 NSS 8 Any other 0

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- A Handful of Rice programme conducted by NSS unit. 300 Kg of rice was collected by local people and it is distributed to oldage home, Chirala
- NSS unit collected Rs.70,000/- for flood victims of Chennai and the same amount was sent to the C.M. relief Fund.
- Collection of rice and clothes for the hud-hud cyclone affected coastal districts
- Awareness programmes on AIDS, ozone depletion, human trafficking, pulse polio etc.

Criterion – IV

4. Infrastructure and Learning Resources

4.1. Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.5 acres	nil	Nil	Nil
Class rooms	15	--`	--`	--
Laboratories	6	0	UGC	
Seminar Halls	2	--	--	--
No. of important equipment purchased (\geq 1-0 lakh) during the current year.	NIL	NIL	NIL	NIL
Value of the equipment purchased during the year (Rs. in Lakhs)	NIL	NIL	NIL	NIL
Others				

4.2 Computerization of administration and library

- Library partially completed
- Administration partially completed

4.3. Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20709	4,24,214	Nil	Nil	20709	4,24,214
Reference Books	0	0	0	0	0	0
e-Books	0	0	0	0	0	0
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	0	0	0	0	0	0

4.4. Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	80	02	02	01	01	01	13	
Added	Nil	00	00	02	01	--	01	
Total	80	02	02	03	02	01	14	

4.5. Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc)

Internet access is provided to all the staff and students

4.6. Amount spent on maintenance in lakhs:

i) ICT	35 lakhs
ii) Campus Infrastructure and facilities	0
iii) Equipment	0
iv) Others	0
Total:	35 lakhs

Criterion – V

5. Student Support and Progression

5.1. Contribution of IQAC in enhancing awareness about Student Support Services

By monitoring Sports, NCC, Red Ribbon Club & NSS activities,
Women empowerment (sewing machines -4 received by donation),

5.2. Efforts made by the institution for tracking the progression

- Contacting the parents
- Interacting with the students at the week-ends.
- Conducting home exams for continuous evaluation and providing remedial classes for slow learners
- Taking Feedback from students Student counselling
- Providing the students with a suggestion box
- Inviting recruitment agencies and providing placement opportunities in the college by JKC

UG	PG	Ph. D.	Others
502	--	--	--

5.3.(a) Total Number of students

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

No	%
---	--
	-

No	%
502	100

Men Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
114	125	26	204	01	469	132	154	38	173	05	502

Demand ratio Dropout 8 %

5.4. Details of student support mechanism for coaching for competitive examinations (If any)

- One month certificate course in Communicative English
- One month free certificate course in interview & soft skills
- Two month Free Certificate Course in Sari painting and tailoring,
- Two month certificate course in fashion designing

No. of students beneficiaries

81

5.5. No. of students qualified in these examinations

NET 0 SET/SLET 0 GATE 0 CAT 0
IAS/IPS etc 0 State 0 PSC UPSC 0 Others 0

5.6. Details of student counselling and career guidance

- 20 students were given free coaching for PG CET in Chemistry and majority of them were selected for admission
- JKC training given to about 120 students to train them up in job skills

No. of students benefitted

45

5.7. Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	350	60	06

5.8. Details of gender sensitization programmes

- Training was given for self-protection through NSS and Videos shown for self defence against women trafficking
- Conducted awareness programs on women empowerment, anti-ragging and eve teasing

5.9. Students Activities

5.9.1.No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2.No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10. Scholarships and Financial Support

	Number of	Amount
--	-----------	--------

	students	
Financial support from institution	0	0
Financial support from government	300	6,78,607
Financial support from other sources	20	30,000
Financial support from staff (for sports dresses)	50	18000
Number of students who received International/ National recognitions	From Lions Club, Chirala	33,000

5.11. Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12. No. of social initiatives undertaken by the students

5.13. Major grievances of students (if any) redressed: --
No major grievances registered

Criterion – VI

6. Governance, Leadership and Management

6.1.State the Vision and Mission of the institution

Vision:

- **The vision of this institution is to develop the woman education in this area and to make the women self-confident in achieving their career targets. The vision of the college focuses at the evaluation, promotion and sustenance of quality higher education to the women.**

Mission:

- **To assess the performance of the students,**
- **To stimulate the academic environment for quality teaching, learning and research,**
- **To encourage self-evaluation among the students**
- **To collaborate with other academic institutions, libraries, industrial and financial institutions etc.**

6.2. Does the Institution have a Management Information System?

Yes, the Commissionerate of Collegiate Education

6.3. Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Sensitization sessions were held in the beginning of the year for students by staff on CBCs as it is a new pattern.
- Discussions were made with teachers on the workload allocated for each paper and syllabus was downloaded and supplied to teachers
- Annual planner was drawn on the lines on CBCS for effective implementation of curriculum

6.3.2 Teaching and Learning

Methods for using ICT, AV Aids and internet are discussed with teachers

6.3.3 Examination and Evaluation

- CBCS is being implemented through semester wise exams.
- Tests & evaluation were held from time to time

6.3.4 Research and Development

- Research committee motivated students for study projects
- Students are taken to field visits by departments to stimulate experiential learning
- Staff encouraged to do research / MRPs

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Open auditorium was started by raising funds from alumni association
- Started up the completion of hostel by utilizing the funds of UGC
- Wi-fi facility was initiated
- Campus beautification initiated with developing garden elevation

6.3.6 Human Resource Management

- Students counselling by principal & staff to reduce the dropouts & failures.
- Social awareness programmes on health & hygiene.

6.3.7 Faculty and Staff recruitment

Three contract faculty by Govt. of AP and two guest faculty were recruited by college

6.3.8 Industry Interaction / Collaboration

- More than ten MOUs were signed by departments for utilizing expertise of teachers
- A few companies were called for conduct of on campus interviews for providing students with placements

6.3.9 Admission of Students

Hand Book, Press note & Campaigning	
Teaching	-----
Non-teaching	-----
Students	<ul style="list-style-type: none"> ● Scholarships sanctioned by Govt. ● free-ships from philanthropists ● free Homoeo medicine kit made available ● supply of free sanitary napkins ● training in tailoring, embroidery

6.4. Welfare schemes for

6.5. Total corpus fund generated

NIL

6.6. Whether annual financial audit has been done Yes

No

6.7. Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC

Administrative	Yes	RJDCE	Yes	Principal
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6.8. Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9. What efforts are made by the University/ Autonomous College for Examination Reforms?

Exam reforms are made by the university

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11. Activities and support from the Alumni Association

Open auditorium theatre by rising funds from alumni

6.12. Activities and support from the Parent – Teacher Association

Parents and students meeting conducted

6.13. Development programmes for support staff

Nil

6.14. Initiatives taken by the institution to make the campus eco-friendly

- Campus beautification by garden development
- Growing medicinal plants
- Campus cleaning activities
- Plantation allocated to students class wise

Criterion – VII

7. Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- AQAR ::
- Conduct of workshop in LSRW Skills, Life Skills and Personality development and Interview skills
 - Arrangement of on campus interviews for students
 - Development of Career guidance and Women Empowerment cells and felicitating students with tailoring, embroidery etc.
 - Conduct of study hours
 - Restoring attention on the health of students, made provisions for free supply of

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Staff & students are motivated for the conduct of activities of the action plan

7.3. Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Construction of open air auditorium with alumni financial contribution
- Honesty is the best policy
- Provision of sprouts every morning as nutritious supplement
- A handful of rice
- Creation of botanical garden for front elevation of the campus

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4. Contribution to environmental awareness / protection

Eco activities conducted by Eco club & NSS

7.5. Whether environmental audit was conducted? Yes No

7.6. Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strengths:

- Qualified teachers with sound academic background
- Girl students
- Peaceful academic ambience
- Safety and security for girls
- College located in the heart of the town

8.Plans of institution for next year

- To apply for new courses in UG and starting PG
- To make use of RUSA funds for further development of college
- To strengthen the ICT enabled teaching

Dr C. Nageswara Rao

Dr Ch. Ramanamma

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure-I

ACADEMIC CALENDER FOR UNDER-GRADUATE INCLUDING ORIENTAL LEARNING &
HOTEL MANAGEMENT COURSES FOR THE ACADEMIC YEAR 2015-2016

01	Reopening of colleges	18-06-2015
02	Commencement of teaching for II and II year Courses	18-06-2015
03	Commencement of teaching for I year Courses	13-07-2015
04	Last date for admission of I year Courses	31-08-2015
05	Last date of transfers (Including students from other State Universities and the Universities within A.P. in respect of restructured/vocational courses at degree level. The last date prescribed by the Universities is not for submission of admission application on transfer from other universities. The admission on transfer from Universities as mentioned above will not be permitted without established equivalency of syllabi, since these courses are not covered under common core scheme. Before the last date of transfer. Equivalency of syllabi has to be obtained from the University. After last date no applications entertained.)	15-09-2015
06	Submission of list of transferred candidates to the A.C.E., A.N.U.	30-09-2015
07(a)	Last date for submission of details of Optional papers offered by the colleges in third year (the list may be submitted to the Coordinator, UG Exams and ACE, ANU)	30-09-2015
(b)	Submission of Staff particulars (Degree college service only) for valuation purpose to the Coordinator, UG Exams, ANU (Theory and Practical with cadre wise experience).	31-10-2015
08	Last date for submission of master list of newly admitted I year student of 2015-2016 as per structure prescribed by University along with ICR forms to ACE, ANU.	30-08-2015
09	Dasara vacation	19-10-2015 To 24-10-2015
10	Dates for payment of Examination fees and submission of Examination Application by the students of 2015-2016 to the colleges.	13-10-2014

11	Dates of submission of gallies of I year students II and III year students to the ACE, ANU by the Colleges (The exact dates for individual Colleges will be sent by the A.C.E.)	29-09-2015 30-11-2015
12	Mid-1 for I Semester	01-09-2015
12 (a)	Mid-2 for I Semester	15-10-2015
12 (b)	End of I yr I semester	29-10-2015
12	Commencement of I yr I semester exams	30-10-2015
13	Commencement of I yr II Semester classes	12-11-2015
14	Last date for submission of question paper account for all years to Coordinator, UG Exams, ANU.	29-11-2015
15	Christmas Break	23-12-2015 To 27-12-2015
16	Mid-1 I Yr II Semester	06-01-2016

17	Pongal Break	11-01-2016To 16-01-2016
18	Commencement of practical examinations for 2014-2014	05-02-2016
19	Last date for instruction and computing attendance (All the colleges are requested to send the condonation particulars to the Addl. Controller of Examinations along with condonation amount if any collected from the students)	25-02-2016
20	Commencement of II, III yr Theory Examinations for 2015-2016	04-03-2016
21	Mid-2 for I yr II Semester	07-03-2016
21 (a)	End of I Yr II Semester classes	17-03-2016
21 (b)	Practicals for I, II Semester	18-03-2016
22	Theory exams for I, II Semester classes	28-03-2016
23	Closure of colleges (last working day) (Number of actual teaching days on which classes such as tutorials, seminars and practicals are held or conducted is not less than 180 in an academic year excluding holidays, vacation time set apart for completing admission and time required for conduct of examinations.)	07-04-2016
24	Re-opening of the colleges for the academic year 2016-2017	16-06-2016

The academic calendar provided by the affiliating university, Acharya Nagarjuna University, Gunter, is strictly followed by the Institution.

Best Practices

1. Title: construction of Open Air Auditorium by raising funds from Alumni

- **Context:** Open Air Auditorium has been identified as an immediate need of this college. Presently this institution has one big hall to conduct any program i.e. the MANA TV hall which can accommodate about 100 students. As this institution has about 500 students on rolls, the MANA TV hall cannot accommodate them when a meeting or a celebration is held on the campus.

The estimated cost for the completion of the project is about Rs. 5 lakhs

- **Objectives:** The auditorium is planned for all future utilization for conducting mass programs.
 - To lend a space for students to gather for seminars, discussions, cultural events, celebration of nationally important days.
- **Practice:** To construct something like an open air auditorium in a Government funded institution is always a tough task. The Government is not in a position to provide financial assistance for such purposes. Hence it is decided that the alumni is to be met with. Unfortunately this is a women's college. Most students are from a low economic family back ground. Until and unless they are well-off and benevolent they cannot afford to donate money to their alma mater. In addition, they get married as soon they are graduated in many cases. Hence it is resolved that only those alumni who are well settled are to be met and are requested for lend their helping hand.
- **Problems encountered:**
 - Contacting such well-to-do alumni
 - Non availability of student addresses and contact numbers
- **Evidence of success:** The story of efforts goes to a reasonable success. We have been able to raise a fund of more than Rs. 3 lakhs. The work is immediately taken up and except roofing of the auditorium the remaining construction is over. We are still

endeavouring to find more donors and are planning to complete the left over by March, 2017.

2. Title: Honesty is the best policy

- **Context:** The dictum of ‘Honesty is the Best Policy’ is put to practice by Department of Economics in this institution. To start with the in-charge, Department of Economics purchased items like chocolates, candies and eatables and stationery like pens, pencils etc. and kept them for open cost to cost sale. The students were supposed to deposit currency note/coins in a box specially designed for this. This practice is to test the character of students with regard to their honesty.
- **Objectives:** The practice is a test of character for the students. It is aimed to
 - Test the students of their moral structure
 - Prove that honesty is always the best way of thinking and living
 - Nurture qualities such as upright thinking, positive mind etc.
- **Practice:** The Department of Economics had come up with this novel idea of assessing the moral texture of students. As part of the test, the in-charge of the department purchased various items. He announced what his price of the item for that particular day before it was put for sale. He kept a sealed box with a slot on its top for the students to deposit the coin/currency note in it. The students were asked to drop in the actual price of the item.
- **Problems encountered:** Review was made every day on the sale of the items. It is discovered that the students are honest enough when the price is low (up to two rupees). The higher the price is, the slighter the honest levels are. Sometimes a few students took the eatables without dropping the appropriate coins in the drop box.
- **Evidence of success:** The overall findings suggested that the students were almost 90% honest in their purchases. It is also observed that the honesty is marginal when students are alone. The percentage of honesty increased on conducting counselling to students every now and then. The in-charge of Department of Economics talked to students and motivated them towards living honestly in their dealings.

3. Title: Providing sprouts every morning as nutritious supplement

- **Context:** Living healthily is everybody's right. To make an effort towards it, the Department of Economics of this institution purchased various millets and cereals soaked them in water and made them sprouts the previous day and on the next morning he got them packed with the help of students and sold them for five rupees. The scheme continued for more than one month on no profit basis.
- **Objectives:** The practice aims to provide nutrients to staff and students. It has got the following objectives:
 - To supply nutrients and offer healthy breakfast.
 - To work for well-being of stake holders of the institution
 - To nurture soft skills such as dignity of labour and build up self-help society.
- **Practice:** The Department of Economics came up with this novel idea of offering some healthy nutritious breakfast to students and staff. As all of us know that the breakfast we take every day comprises oil foods and unhealthy stuff. Hence the in-charge of the department purchased vitamin and protein rich cereals and millets and soaked in water for a night. The next morning these sprouts were packed up neatly and sold to those who were willing to have them as breakfast.
- **Problems encountered:** Review was made every day on the sale and use of the sprouts. Certainly it is a creative idea. The students and staff members responded well. On the whole it worked out well. Unfortunately the practice went on for a month or so.
- **Evidence of success:** This is really a success story. There were no comments or criticism. Everybody felt happy and satisfied at this.

